



**OPPORTUNITY TO BECOME A PART OF PCAA'S PROFESSIONAL TEAM
SITUATION VACANT NOTICE NO. 12/2022**

Pakistan Civil Aviation Authority requires services of qualified individuals to fill the following vacant posts where selection will be made purely on suitability and merit:-

Post	No. of Seats	Prescribed Qualification & Experience	Nature of Employment	Quota & Pay Scale	Age Limit
Additional Director AT (International Regulations) (EG-07)	One (01)	<ul style="list-style-type: none"> ▪ Master's degree preferably in Economics/ Finance/ Accounting/ Statistics/ Aviation Management/ International Law/ Business Administration/ LLM with minimum 02nd division from HEC recognized university ▪ Additional management course/ qualifications in the related fields will be preferred ▪ Must have five (05) years or more experience in public / private organization preferably in aviation related tasks on middle management position. ▪ Experience in bilateral agreements/ negotiations related to ICAO/ Aviation Matters 	Three (03) Years on Contract (Renewable)	<ul style="list-style-type: none"> ▪ Merit ▪ Lump Sum Monthly Package Rs.412,810/- (Negotiable) with 05% annual increment 	Maximum fifty (50) years (including all age relaxations)
Assistant Director Rescue & Fire Fighting Services (EG-01)	Eight (08)	<ul style="list-style-type: none"> ▪ B.E in Mechanical / B.E in Chemical with at least 2nd Division or equivalent CGPA from HEC Recognized University 	Regular	<ul style="list-style-type: none"> ▪ Punjab-04 ▪ Balochistan-01 ▪ Sindh (R)-01 ▪ KPK-01 ▪ Ex-FATA-01 <p>Rs. 51,160 – 5,120 – 153,560</p>	Maximum 28 years <i>(age relaxation shall be applicable as per Federal Rules)</i>

Application Procedure:

(a)	Interested candidates are required to fill & submit Online Job Application Form available at www.caapakistan.com.pk within fifteen (15) days from the date of this advertisement.
(b)	Candidates will be required to upload scanned copies of certificate / degree of the required qualification only of the concerned post as mentioned above and CNIC while applying for the job.
(c)	In case a candidate does not upload the above documents with the online application form, his/her application will be rejected.
(d)	All the interested candidates must read the Terms of Reference (TOR) mentioned in this advertisement before applying for the post.

Terms of Reference

i)	The shortlisted candidates for positions of Assistant Director Rescue & Fire Fighting Services (EG-01) may have to pay certain amount for the written test, for which intimation will be given beforehand.
ii)	Candidates not fulfilling the above requirements or submitting incomplete application shall not be considered.
iii)	Test / Interview will be conducted at Karachi (or any other city) for which separate notices will be issued (depending on the number of candidates). <u>Candidates qualifying written test for positions of Assistant Director Rescue & Fire Fighting Services (EG-01) shall also be assessed through Physical Ability Test</u>
iv)	The candidates to be called for the Test / interview have to produce original documents for necessary verification while appearing for the interview.
v)	No TA / DA is admissible for test / interview.
vi)	Appointment will be subject to CAA's medical fitness standards
vii)	Selected candidates will be required to serve anywhere in Pakistan as per requirement of CAA.
viii)	Government servants / employees of autonomous bodies / corporations will be required to submit NOC from current employer before interview.
ix)	Incorrect information and any attempt to influence the selection process will be considered as a definite disqualification for current as well as future recruitment in CAA, even if the candidate is otherwise qualified.
x)	In case, any educational documents or any other document provided by the applicants is found incorrect / fake / bogus at any stage, the services of selected candidate will be terminated immediately and he / she will not be considered for any job in future in CAA.
xi)	For position of Assistant Director Rescue & Fire Fighting Services (EG-01) Selected candidates will undergo basic training at Civil Aviation Training Institute, Hyderabad and during training they will get fixed stipend. Their appointment will be subject to successful completion of training. Selected candidates shall also be required to execute a standard Surety Bond for a sum of Rs.1,000,000/- (One Million) for serving CAA at least 10 years.
xii)	CAA reserves the right to cancel the partial of whole recruitment process at any stage

ADDITIONAL DIRECTOR HR (TM)
HEADQUARTERS PAKISTAN CIVIL AVIATION AUTHORITY,
TERMINAL-I, JINNAH INTERNATIONAL AIRPORT, KARACHI
TEL: 021-99072068 - 67